

UP Projects commissions contemporary art for public places; engaging citizens of London, the UK and across the globe. We support artists to make work that has social relevance, encourages learning and enriches the public sphere. We believe in working collaboratively with others to do this.

We are guided by our core values:

LEARNING Learning is integral to all that we do: we create learning opportunities for others, and place the highest value on learning from our own work, as well as the work of others.

OPENNESS We are open to collaboration, and to making our work as accessible as possible to people: conceptually, physically, geographically, considering disability and barriers to access.

INNOVATION Providing an experimental platform for commissioning that challenges convention, contradicts working processes, supports risk taking and tests new ideas.

RELEVANCE We are responsive to contemporary life and the diversity of the UK today. We consider social, political, geographical, historical and environmental contexts to create work that has relevance to the places and communities that we work within.

We run a programme of artist projects and commissions outside traditional gallery spaces as well as delivering cultural strategies, commissions and events with a range of partners.

UP Projects was established in 2002 by Emma Underhill (Director) and operates from a shared office in Shoreditch, London. UP Projects is a registered charity and governed by a Board of Trustees.

Job Description

Working with the Projects Producer over three months you will work on supporting to deliver the organisation's marketing strategy. By working responsively you will get experience in creating content for a wide range of projects that explore different themes. During the course of the placement we will have four live projects:

- **Constellations**, an artist working group in partnership with Flat Time House.
- **This is Public Space**, a series of web commissions curated by UP Projects.
- **Your Voice in My Mouth**, young person's co-commission with Ghislaine Leung in partnership with A New Direction and St Paul's Way Trust School.
- **The Newham Trackside Wall commission**, a new public art project with Sonia Boyce and Crossrail working with communities in Newham.

Outside of your social media responsibilities, you might be asked to support the programme team and/or attend events as necessary for the above projects. As we are a small team we endeavour to work flexibly to support each other as needed. This might include working an evening or on weekends.

Person Specification

- Interested in contemporary and visual arts, community practice and the internet
- Understanding of how online platforms and social media can reach and develop audiences, participants and press engagement
- Strong working knowledge of various social media sites and are pro-active in considering different ways of communicating
- Exceptional written and verbal communication skills
- Competent in InDesign, Photoshop and experience of working with CMS

What we can offer:

- Working with curators/producers/artists to consider how best to communicate diverse projects
- Working with a small organisation to look at how data capture and reporting provide important insights into monitoring how media channels are performing
- How to generate content, led from the organisation's current and future projects
- How to devise a social media and marketing plan based on the project's and/or organisation's needs
- Learn about trending topics in relation to contemporary art practice, public art and commissioning

Details

Dates	23rd October - 20th December 2017
Rate	£60 per day
Period	18 days, 2 days per week (Monday and Wednesday)
Start date	Monday 23rd October 2017
Interviews	w/c 16th October

How to apply

Please send a CV and a short statement about why you are interested in the role and what you hope to learn from the placement at UP Projects to Holly Shuttleworth: holly@upprojects.com by **9am Tuesday 10th October 2017**.